

<b>Project Brief</b>	
<p><i>The Project Brief is the <b>first</b> thing to do. It should be completed before <b>any</b> activity of any sort takes place. This is because the Brief is the document that subject to authorisation triggers the development of the Business Case.</i></p>	
<b>Project Name</b>	Rural Community Transport
<b>Project Manager</b>	Paul Halmshaw (Community Worker)
<b>Document Author</b> (if different from Project Manager)	John White (Volunteer)
<b>Organisation Name</b>	Horton Housing Community Café Network



### **Benefit**

*Why would the community benefit from this project? Is there clear evidence of need for this project- detail any consultation, statistics or reports that back up for project brief.*

To help identify and support lonely and vulnerable people living in the rural community and provide a regular weekly support service with access into other voluntary services.

### **Details of the Project**

The Community Café service was established in 2012/13 with the main objective of providing a meeting point for lonely and/vulnerable citizens. The largest of the Cafes has been in Selby and Tadcaster but there have been several smaller locations to meet the needs of the rural communities. Locations such as Eggborough, Womersley, Cridling Stubbs and Hambleton.

The sessions are funded by the NYCC Innovation Fund.

We have found that one of the biggest barriers to providing this service for the rural communities has been in providing transport to the events. In many cases the citizens will have no transport and therefore have to rely on a neighbour or a friend to take them each week.

There have been examples where without transport citizens have not been able to come to one of the sessions.

For example at the Eggborough event, the organiser has to make a 20 mile journey from Selby to collect 2 citizens in Carlton. This is inconvenient both for the driver and the individuals.

The organiser has an afternoon session in Selby and has to leave the Eggborough session early to ensure the afternoon session is set up.

If organised transport were to be available we are confident that more people would be able to benefit from attending the sessions.

Transport could either be in the form of a minibus or the passenger transport service, both of which are scarce resources in this part of Selby.

This application is to explore funding to launch a campaign to

Fund the cost of a block booking for a minibus to establish a pick up/drop off route from surrounding villages to the Eggborough weekly Community Café sessions,

(For example we have regular attendees from the following villages, Carlton, Haddlesey, Womersley, Kellington, Whitley)

## **Project Objectives**

*What will the project deliver, or what changes will it bring about and how are these linked to the CEF's Community development plan (CDP) for the area?*

### **CDP Objective Transport.**

The establishment of a weekly minibus run to the Community Café could be a life line to some vulnerable people and the service could also be used to help with the CEF objective of promoting community transport.

A proactive promotion of the Passenger Transport service within the Southern CEF could identify many new volunteers and go some way to improving rural isolation.

### **CDP Objective Loneliness and Isolation.**

We know through the Community Cafes that there are many people who benefit from meeting on a regular basis.

The promotion of the Community Café with provided transport would all help address loneliness amongst vulnerable citizens in rural areas of Selby by providing transport to attend a regular weekly meeting point.

Regularly meeting and learning from other people in similar circumstances, and meeting professionals from both statutory and voluntary groups will help improve citizens quality of life.

## **Benefits**

*Outline any key financial or non-financial benefits the project will deliver and how this will impact the community.*

The main one will be to try and maintain independence amongst vulnerable people and avoid dependency on valuable statutory services such as GP services.

Here are a few examples of people who attend the Café.

1. "George" (name changed) lives on his own in Carlton, he has mobility and communication issues following a stroke, and manages with some help from family. The weekly trip to the Cafe provides him with a positive experience of interaction with other people.

2. "Linda" (name changed) an elderly (over 80) woman with some aspects of dementia, lives on her own in social housing, and gets help from her working daughter. The weekly Cafe provides her with an opportunity to meet other people and maintain a more positive attitude to life.

3. "Carol" (name changed) is retired and lives on her own on social housing in Womersley. The weekly Cafe provides her with friends and a real purpose to her week. She helps with all the refreshments and the trip to the Cafe also provides her with an opportunity to do some much needed shopping at the local "Spar", Womersley has no shop, few buses and "Carol" has no other transport.

On average the mini bus will be used by about 10 people each week.

Attendees playing bowls



Our Flyer distributed amongst the community and Paul our Community Worker running a session



## **Project Approach / Delivery Options**

*Outline any initial ideas for how the project might be delivered including external delivery, consultants, governance arrangements etc.*

The project will be managed by volunteer John White and full time community worker Paul Halmshaw, with the support of the Selby AVS Community Transport Manager

## **Project Timescales (Milestones)**

*Outline the overall timescale for project completion and include delivery phases together with milestone dates and funding deadlines, if appropriate. Your knowledge may be based on assumptions at this stage.*

The project will last for 12 months with checkpoints at the end of each 3 months.

## **Project Resources (people and money)**

*These will be indicative at this early stage. However, on the basis of what you expect the project to look like, indicate your estimates together with the assumptions made in making the calculations.*

Costs – £4250

To fund one mini bus from the Community Transport service for one day per week for a period of 12 months.

50 weeks @ £40 per All Day (12 Seater Mini Bus) Total £2000

50 weeks 50 miles @ 60p per mile travelled (£30 per day) Total £1500

50 weeks 25 miles @ 60p per mile travelled by drivers home to Community House to collect mini bus (£15 per day) Total £750

All charges taken from Selby District Community Transport Charge List

Grand Total for transport £4250

## **Funding**

*Where do you expect the money to come from, e.g. revenue or capital budgets, external grants, all from CEF funding or a combination? Please state if you don't know at this stage where the money is coming from. Please include any quotes you have received.*

All from CEF

## **Risks / Issues**

*Identify what you consider to be the main risks at this stage. Also indicate any issues you may be aware of that the project will resolve.*

We know from our experience over the past 12 months that there is considerable interest in this service and we might need to review demand. There are clear indications that there are many local people in rural communities who will attend the Community Café in Eggborough.

## **Links and Dependencies**

*Does this project link to any others in the area or services already available? Is its success dependent on the completion of other projects, funding from elsewhere, interest from volunteers etc?*

Not as far as I am aware, although it could possibly become a joined up service with the Age UK mini bus service.